

Curriculum Proposal Cover Sheet – Program/Degree/Certificate

Routing procedure – Official Signatures on Signature Page

Program Name: HSER

or
Course Alpha & Number: HSER 194

Author: Charlie Schlather / We Stein

Proposal Type:	
<input checked="" type="checkbox"/>	Addition
<input type="checkbox"/>	Modification
<input type="checkbox"/>	Deletion

Date of Activity:

[Signature]

Author Signature

Curriculum Representative Signature

Department Chair Signature

Curriculum Chair Signature

Proposals Posted in Website for General Review

Academic Senate Chair Signature

Chief Academic Officer Signature

[Signature]

Chancellor Signature

NEW DEGREES ONLY! Chief Academic Officers Approval

NEW DEGREES ONLY! Board of Regents Approval

Signature Sheet Returned to Curriculum Chair

Distribution, Posting and Follow-Up:

Notify Proposers of Approval

Banner & IRO Input

Catalog Input Complete

Articulation Forms Forwarded to Articulation Coordinator

Five-Year Review Database Updated

Originals Filed in Chief Academic Officer's Office

Registrar & Counseling Notified

University of Hawaii Maui College
HSER 194 - Work Practicum & Discussion in Community Service

1. **Course Alpha.** Please click on the ? to the right for help.

HSER

2. **Course Number.** Please click on the ? to the right for help.

194

3. **Course Title/Catalog Title.** Please click on the ? to the right for help.

Work Practicum & Discussion in Community Service

4. **Number of Credits.** Please click on the ? to the right for help.

3

5. **Contact Hours/Type.** Please click on the ? to the right for help.

- Hour lecture (1)
- Hour other; explain (15)

3 credits requires 15 practicum placement hours per week (225 practicum placement hours for the semester). Practicum hours include preparation of resume, letter of introduction, researching agencies and interviewing for placement.

6. **Course Description.** Please click on the ? to the right for help.

Provides individualized in-service training in community services and supervised work experience. Includes weekly seminar giving students opportunity to discuss practicum experiences. Permission of instructor to enroll in class.

7. **Pre-Requisites.** Please click on the ? to the right for help.

HSER 140 and ENG 100, both with grade C or better; and consent of instructor.

8. **Co-requisites.**

None

9. **Recommended Preparation.**

None

10. **Is this a cross-listed course?** Please click on the ? to the right for help.

NO

11. **Reason for Proposal.** Why is this course being proposed or modified? This question requires specific information as part of the explanation. Please click on the ? to the right for help.

5 year review, course number change, and revision of course SLOs, PLOs, competencies and content timeline, (#2,11,12,15,16,17).

2. **Effective Semester and Year.** For new or modified courses, the effective year is one year from the semester proposed. For example, if proposed in Spring 2012, the effective semester is Spring 2013. Please click on the ? to the right for help.

Fall 2013

13. **Grading Method.** What grading methods may be used for this course? Please click on the ? to the right for help.

- Standard (Letter,Cr/NCr,Audit) (0)

14. **Is this course repeatable for credit?** How often can this course be counted toward a degree or certificate? Please click on the ? to the right for help.

NO

15. **Course Student Learning Outcomes (SLOs).** DO NOT ENTER TEXT IN THE TEXT BOX BELOW. Click on the yellow button "COURSE LEARNING OUTCOMES" and enter in that screen. Please click on the ? to the right for help.

Course SLO/Competency	Articulate the mission, history and services of the placement agency.	Examine personal attitudes, beliefs and feelings concerning client population and co-workers.	Demonstrate a thoughtful understanding of the strengths-based and Person-In-Environment perspectives in service provision.	Demonstrate the ability to work under supervision and collaborate with fellow staff members in carrying out agency services.	Demonstrate the ability to relate with clients from diverse backgrounds in the practicum setting.	Identify and write personal learning objectives in behavioral, measurable terms.	Integrate prior human services course content and practicum work experience in written and oral communication.
Recognize and demonstrate beginning level of strengths based, person-in-environment human service work in an ethical, culturally sensitive manner.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Demonstrate successful work relationships with agency administrators, supervisor, and colleagues in practicum setting.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Demonstrate beginning ability to relate effectively with clients utilizing basic attitudes, skills and knowledge of human services during delivery of services.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Create personal learning objectives in		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

measurable terms appropriate to practicum setting.						
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Course SLO/PSLO	Develop interpersonal skills that build appropriate, collaborative, respectful relationships with fellow students, clients and professionals in the community.	Demonstrate the attitudes, skills and knowledge of best practice strategies across a variety of populations in diverse human service settings.	Identify vulnerable populations and the social conditions that contribute to their vulnerability and consider advocacy strategies to help alleviate those conditions.	Develop self-awareness of person values, interpersonal styles, strengths and challenges that influence the development of professionalism.
Recognize and demonstrate beginning level of strengths based, person-in-environment human service work in an ethical, culturally sensitive manner.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Demonstrate successful work relationships with agency administrators, supervisor, and colleagues in practicum setting.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
Demonstrate beginning ability to relate effectively with clients utilizing basic attitudes, skills and knowledge of human services during delivery of services.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Create personal learning objectives in measurable terms appropriate to practicum setting.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

16. Course Competencies. DO NOT ENTER TEXT IN THE TEXT BOX BELOW. Click on the yellow button "COURSE COMPETENCIES/ISSUES/SKILLS" and enter text in that screen. Course competencies are smaller, simpler tasks that connect to and facilitate the SLOs.

Competency
Articulate the mission, history and services of the placement agency.
Examine personal attitudes, beliefs and feelings concerning client population and co-workers.
Demonstrate a thoughtful understanding of the strengths-based and Person-In-Environment perspectives in service provision.
Demonstrate the ability to work under supervision and collaborate with fellow staff members in carrying out agency services.
Demonstrate the ability to relate with clients from diverse backgrounds in the practicum setting.
Identify and write personal learning objectives in behavioral, measurable terms.
Integrate prior human services course content and practicum work experience in written and oral communication.

17. Recommended Course Content and Timeline. The course content facilitates the course competencies. Course content may be organized by weeks, units, topics or the like.

Content
1-3 Weeks: Overview/site orientation (I)
2-15 Weeks: Practicum work activities (I, II, III, IV)
2-15 Weeks: Self-awareness of and appropriate work relationships with clients, peers and supervisor (I, II, III, IV)
2-15 Weeks: Integration of content with practicum (I, II, III, IV)

18. Program Learning Outcomes. DO NOT ENTER TEXT IN THE TEXT BOX BELOW. Click on the yellow button "PLOs" and enter text in that screen. Program Student Learning Outcomes (PLOs) supported by this course. If you are not a "program" use the Liberal Arts PLOs, view them by clicking on ? icon to the right.

Program SLO
Develop interpersonal skills that build appropriate, collaborative, respectful relationships with fellow students, clients and professionals in the community.
Demonstrate the attitudes, skills and knowledge of best practice strategies across a variety of populations in diverse human service settings.
Identify vulnerable populations and the social conditions that contribute to their vulnerability and consider advocacy strategies to help alleviate those conditions.
Develop self-awareness of person values, interpersonal styles, strengths and challenges that influence the development of professionalism.

19. College-wide Academic Student Learning Outcomes (CASLOs). FIRST, fill out the CASLO grid located in the UHMC tab above. Click on the HELP icon for tips on determining support for the CASLOs and indicate your choices below by clicking on the box in front of each supported CASLO. NOTE: Our campus does not use the Preparatory Level, Level 1 and Level 2 designations in the chart below.

<input checked="" type="checkbox"/>	Creativity - Able to express originality through a variety of forms. <input checked="" type="checkbox"/> Preparatory Level
<input checked="" type="checkbox"/>	Critical Thinking - Apply critical thinking skills to effectively address the challenges and solve problems. <input checked="" type="checkbox"/> Preparatory Level
	Information Retrieval and Technology - Access, evaluate, and utilize information effectively, ethically, and responsibly.
<input checked="" type="checkbox"/>	Oral Communication - Practice ethical and responsible oral communications appropriately to a variety of audiences and purposes. <input checked="" type="checkbox"/> Preparatory Level
	Quantitative Reasoning - Synthesize and articulate information using appropriate mathematical methods to solve problems of quantitative reasoning accurately and appropriately.
<input checked="" type="checkbox"/>	Written Communication - Write effectively to convey ideas that meet the needs of specific audiences and purposes. <input checked="" type="checkbox"/> Preparatory Level

GenED SLO
Creativity - Able to express originality through a variety of forms.
Critical Thinking - Apply critical thinking skills to effectively address the challenges and solve problems.
Oral Communication - Practice ethical and responsible oral communications appropriately to a variety of audiences and purposes.
Written Communication - Write effectively to convey ideas that meet the needs of specific audiences and purposes.

20. **Linking. CLICK ON CHAIN LINK ICON IN UPPER RIGHT HAND CORNER TO BEGIN LINKING. Please click on the ? to the right for help.**

1. **Method(s) of delivery appropriate for this course. Please click on the ? to the right for help.**

- Classroom/Lab (0)
- HITS/Interactive TV (0)

22. **Text and Materials, Reference Materials, and Auxiliary Materials. Please click on the ? to the right for help.**

Appropriate text(s) and materials will be chosen at the time the course is offered from those currently available in the field. Examples include: Kiser, P.M., *The Human Services Internship: Getting the Most From Your Experience*. 3rd Ed. 2012. Brooks/Cole.

23. **Maximum enrollment. Please click on the ? to the right for help.**

10- combined class with HSER 295v; Intensive seminar format with instructor visits to practicum sites that limits the number of students.

24. **Particular room type requirement. Is this course restricted to particular room type? Please click on the ? to the right for help.**

YES

Movable chairs, computer, projector, DVD, sound.

25. **Special scheduling considerations. Are there special scheduling considerations for this course? Please click on the ? to the right for help.**

YES

Late afternoon/evening class to accommodate practicum and work hours.

26. **Are special or additional resources needed for this course? Please click on the ? to the right for help.**

None.

27. **Does this course require special fees to be paid for by students? Please click on the ? to the right for help.**

NO

28. **Does this course change the number of required credit hours in a degree or certificate? Please click on the ? to the right for help.**

No.

29. **Course designation(s) for the Liberal Arts A.A. degree and/or for the college's other associate degrees. Please click on the ? to the right for help.**

Degree	Program	Category

Associate in Arts:	Liberal Arts	LE - Elective LE - Elective
AS:	Human Services - All	PR - Program Requirement
AAS:	ANY	Other
BAS:	ANY	Other
Developmental/ Remedial:		

30. Course designation(s) for other colleges in the UH system.

Hawaii CC - HSER 193

Leeward CC - HSER 294

31. Indicate the year and page # of UHMC catalog referred to. For new or modified courses, please indicate the catalog pages that need to be modified and provide a sheet outlining those changes.

2012-2013; p. 52-53, 125

32. College-wide Academic Student Learner Outcomes (CASLOs). Please click on the HELP icon for more information.

Standard 1 - Written Communication Write effectively to convey ideas that meet the needs of specific audiences and purposes.		
Outcome 1.1 - Use writing to discover and articulate ideas.		2
Outcome 1.2 - Identify and analyze the audience and purpose for any intended communication.		2
Outcome 1.3 - Choose language, style, and organization appropriate to particular purposes and audiences.		3
Outcome 1.4 - Gather information and document sources appropriately.		2
Outcome 1.5 - Express a main idea as a thesis, hypothesis, or other appropriate statement.		2
Outcome 1.6 - Develop a main idea clearly and concisely with appropriate content.		2
Outcome 1.7 - Demonstrate a mastery of the conventions of writing, including grammar, spelling, and mechanics.		1
Outcome 1.8 - Demonstrate proficiency in revision and editing.		2
Outcome 1.9 - Develop a personal voice in written communication.		3
Standard 2 - Quantitative Reasoning Synthesize and articulate information using appropriate mathematical methods to solve problems of quantitative reasoning accurately and appropriately.		
Outcome 2.1 - Apply numeric, graphic, and symbolic skills and other forms of quantitative reasoning accurately and appropriately.		0

Outcome 2.2 - Demonstrate mastery of mathematical concepts, skills, and applications, using technology when appropriate.		0
Outcome 2.3 - Communicate clearly and concisely the methods and results of quantitative problem solving.		0
Outcome 2.4 - Formulate and test hypotheses using numerical experimentation.		0
Outcome 2.5 - Define quantitative issues and problems, gather relevant information, analyze that information, and present results.		0
Outcome 2.6 - Assess the validity of statistical conclusions.		0
Standard 3 - Information Retrieval and Technology. Access, evaluate, and utilize information effectively, ethically, and responsibly.		
Outcome 3.1 - Use print and electronic information technology ethically and responsibly.		2
Outcome 3.2 - Demonstrate knowledge of basic vocabulary, concepts, and operations of information retrieval and technology.		2
Outcome 3.3 - Recognize, identify, and define an information need.		2
Outcome 3.4 - Access and retrieve information through print and electronic media, evaluating the accuracy and authenticity of that information.		1
Outcome 3.5 - Create, manage, organize, and communicate information through electronic media.		1
Outcome 3.6 - Recognize changing technologies and make informed choices about their appropriateness and use.		0
Standard 4 - Oral Communication Practice ethical and responsible oral communications appropriately to a variety of audiences and purposes.		
Outcome 4.1 - Identify and analyze the audience and purpose of any intended communication.		3
Outcome 4.2 - Gather, evaluate, select, and organize information for the communication.		2
Outcome 4.3 - Use language, techniques, and strategies appropriate to the audience and occasion.		3
Outcome 4.4 - Speak clearly and confidently, using the voice, volume, tone, and articulation appropriate to the audience and occasion.		2
Outcome 4.5 - Summarize, analyze, and evaluate oral communications and ask coherent questions as needed.		2
Outcome 4.6 - Use competent oral expression to initiate and sustain discussions.		2
Standard 5 - Critical Thinking Apply critical thinking skills to effectively address the challenges and solve problems.		
Outcome 5.1 - Identify and state problems, issues, arguments, and questions contained in a body of information.		3
Outcome 5.2 - Identify and analyze assumptions and underlying points of view relating to an issue or problem.		3
Outcome 5.3 - Formulate research questions that require descriptive and explanatory analyses.		1
Outcome 5.4 - Recognize and understand multiple modes of inquiry, including investigative methods based on observation and analysis.		1
Outcome 5.5 - Evaluate a problem, distinguishing between relevant and irrelevant facts,		2

opinions, assumptions, issues, values, and biases through the use of appropriate evidence.		
Outcome 5.6 - Apply problem-solving techniques and skills, including the rules of logic and logical sequence.		1
Outcome 5.7 - Synthesize information from various sources, drawing appropriate conclusions.		1
Outcome 5.8 - Communicate clearly and concisely the methods and results of logical reasoning.		1
Outcome 5.9 - Reflect upon and evaluate their thought processes, value system, and world views in comparison to those of others.		2
Standard 6 - Creativity Able to express originality through a variety of forms.		
Outcome 6.1: Generate responses to problems and challenges through intuition and non-linear thinking.		2
Outcome 6.2: Explore diverse approaches to solving a problem or addressing a challenge.		2
Outcome 6.3: Sustain engagement in activities without a preconceived purpose.		2
Outcome 6.4: Apply creative principles to discover and express new ideas.		2
Outcome 6.5: Demonstrate the ability to trust and follow one's instincts in the absence of external direction		2
Outcome 6.6: Build upon or adapt the ideas of others to create novel expressions or new solutions.		2

3. Additional Information